Approved For Release 2007/03/20: CIA-RDP83M00914R002200130059-4

TOP SECRET

SECURITY CLASSIFICATION

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Acknowledge receipt of this mate	rial by executing and returning the	below receipt.	INTERNAL PRO	CESSING ONLY
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Spec Ast to D/DCI Central Intelligence A Hqs Bldg Room 7G15 Langley, Virginia	FROM Chief, V NSA/CSS Agency Ft. Meade, Md.	PREPARATION DATE 14 Apr 82  REMARKS	E.D.  RECEIPT  PROCESS  WEIGHT  NAME (S)	25X 
ITEM COPY NUMBER/ NO. SERIAL NUMBER		TITLE/DESCRIPTION nce Manual 10-2, Aug 78)	ABBREVIATED CLASS. OF ITEM	ТҮРЕ
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PREPARED BY (Print or type)		SIGNATURE	4	

FORM A1295 REV SEP 79 (Supersedes A1295 FEB 76 which is obsolete)

SECURITY CLASSIFICATION

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#### INSTRUCTIONS

- 1. Form A1295 receipt will be prepared in duplicate by the originator of any classified correspondence. (One to be included in the first wrap and one to be retained by originator).
- 2. The classification will be stamped at the top and bottom of the transmittal portion of the form in the appropriate block. Caveats should be stamped in lower classification block above perforation. Codeword information will never appear on the transmittal.
- 3. Add a control/receipt number to the "CONTROL" Block. Complete "FROM" block.
- 4. List each separate item controlled by a separate number.

- 5. Give an unclassified description, of material in the "TITLE/DESCRIPTION" block, and state the classification of the material in the classification block.
- 6. Include originating element organization designator in the "To" block at the bottom of receipt. Also repeat assigned "Control/Receipt Number" at the bottom.
- 7. If contractor material is involved, add contract number in appropriate block. Also furnish additional copy of A1295 for L221, if controlled by L221.
- 8. Type complete address in "To" block unless addressee is listed in USSID 505. (If so, SIGAD's or short titles may be used.)
- 9. Type or print name of individual preparing form. Sign in ink in the "SIGNATURE" block.

(Additional instructions covering marking of Letters of Transmittal are provided in Chapter II, Para 35.b., Classifications Manual 123-2)

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#### TRANSMITTAL OF MATERIAL

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#### TRANSMITTAL OF MATERIAL

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#### TRANSMITTAL OF MATERIAL

FORM A1295 REV SEP 79 (Supersedes A1295 FEB 76 which is obsolete)

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DO NOT STAMP RECEIPT PORTION WITH CLASSIFICATION MARKING

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